



Application Checklist

Please use the checklist below as a guide for the documents you will need to bring with you so that we can review your application.

The following information is needed for each adult who will be living in the apartment. When bringing documents, please make sure to bring all pages.

- Completed application. Please do not use white out, and please do not sign the application until you are with one of our leasing professionals.
- Current government-issued photo ID.
- Social Security card.
- Proof of income.
- Pay stubs (last three months, no exceptions)
- Notice of Action (if you are unaware of what this is, then it is not applicable to you)
- Social Security Award Letter
- If self-employed, prior 2 years' tax returns including Schedule C
- Checking Account- 3 months of statements.
- Savings Account- 1 month of statements.
- 401k/Retirement Statement.
- Pension or other retirement income statement.

The documents listed above are required for us to assess your application during the event.

Please note, as we complete our full application review after the event, additional information may be required to confirm your eligibility for our affordable housing programs.

Fees

The following payments will be required to process your application. Payment can be made via money order or cashier's check only. Please bring separate payments for your application fee(s) and holding deposit.

- \$50 application fee, per adult. These fees are nonrefundable.
- \$200 holding deposit. Refundable if you do not qualify for residency.